



Monthly Meeting of the HPATV Board of Directors March 25, 2014 Board Minutes

Call to Order: The meeting was called to order at 6:28 PM at 20-28 Sargeant Street, Hartford, CT, by Board President Luz Conde. Also present: Jeff Stewart, Shirley Surgeon, Jeremy Baver, Chris Stan, Luz Conde and Gil Martinez (Executive Director). Excused Vic Moy. Invited Guest: Attorney Lee Tiernan, CULI

Executive Session: The Board immediately moved to go into Executive session. Attorney Tiernan was invited to participate in the session. The Board came out of executive session at 8 PM.

Minutes: Minute for the previous meeting was tabled.

Finance Reports Executive Committee and Personnel Committee Reports: Tabled.

HACTAC: Jeff reported on HACTAC activities and further reported that Hartford will serve as host for the April HACTAC meeting. Jeff also reported that Mayor Segarra still has not acted on the appointment of the Harford members (Jeff Stewart, Penney Let and Ken Krayske). Ken Krayske continues to attend HACTAC meetings as Paul Basch's alternate until Mayor Seggara makes the new appointments.

Executive Director's Report: – Gil Martinez gave a verbal report on his activities. Highlights included repairing the AT & T broadcast signal, restoring Channel 95's broadcast of the Classic Arts Showcase; coordination of the March 17th Producers meeting; introductory meetings with COH, BOE, High School Inc.; internships with OPP youth and a application for a grant opportunity from the CT Health Foundation; submitting an invoice to City of Hartford for January, February and March; and requested approval for a Line of Credit with Bank of America; and authorization to sign the engagement letter for the 2013 Financial Audit.

A motion was made by Jeremy and seconded by Shirley to request the line of credit from Bank of America not to exceed \$50,000 and to be used for payroll, rent and emergency expenditures. Emergency expenses will require prior approval from the Board. The motion passed unanimously

A motion was made by Jeff and seconded by Chris to sign the engagement letter for the 2013 Financial audit and to authorize the auditor to request an extension on the 990 return. The motion passed unanimously.

Presidents Report: Luz Conde reported on Billie Scrusse's resignation as Executive Director and welcomed Gil Martinez as the new Executive Director. Gary Rhule resigned as a board member due to his busy schedule with the publishing of his book and other activities. CULI opportunity to collaborate on a project with Attorney Tiernan and CULI students. Gil to contact Attorney Tiernan. Request to PURA for an extension on the annual report.

Old Business: None.

New Business. Next Finance Committee meeting will be held on March 31, 2014 at 6 PM.

Adjournment: Meeting adjourned at 9:10 PM. Next Monthly Board Meeting is April 22, 2014.

Respectfully submitted,

Jeffrey Stewart
Secretary