



## **Monthly Meeting of the HPATV Board of Directors March 25, 2015 Board Minutes**

Call to Order: The meeting was called to order at 6:43 Pm at 20-28 Sargeant Street, Hartford, CT, by Board President Luz Conde. Also present: Chris Stan, Jeremy Baver, Jeff Stewart, and Gil Martinez (Executive Director). Excused: Vic Moye and Shirley Surgeon.

Minutes: Motion made by Jeremy and seconded to approved the January 28, 2015 Board minutes. Motion passed unanimously.

Finance Report: Jeff reported that there was no committee report. The next Finance meeting will be held on April 14, 2015.

Gil presented copies of “HPATV Financial Record Keeping and Reporting Policies & Procedures”: that will become a part of the Policy Procedures Manual. The “2015 Financial Chart of Account& File Guide” was referred to the Finance Committee for their review.

The draft 2015 annual budget was reviewed and discussed. Motion made by Shirley, seconded by Jeremy to adopted the draft 2015 budget with changes that were agreed upon. Motion passed unanimously.

Executive Director’s Report: – Gil Martinez distributed the Executive Director Report dated March 24, 2015; and reported on the document.

Committee Reports: No reports from Executive and Personnel committees were presented. HACTAC Update – Jeff Stewart reported Hartford is supposed to host the April HACTAC meeting.

Old Business: Jeremy gave an update on the website upgrade. Jeff moved and Chris seconded a motion for HPATV to reimburse Jeremy for the costs he incurred in doing the webpage development. Motion passed, with Jeremy abstaining from the vote.

New Business. Luz distributed copies of the Organizations, Board and Committee Charts; and the HPATV the Season Program Guide.

In addition discussion was held regarding the following items: Goodwin College Partnership Opportunity for Strategic Planning; Strategic Development Plan- Hartford Foundation’s Technical Assistance Gant Program; Web Streaming; City of Hartford funding July 1, 2015 to June 20. 2016; and facebook and Social Media.

Adjournment: Meeting adjourned at 8:45 PM. Next meeting on April 28, 2015.

Respectfully submitted,

Jeffrey Stewart  
Secretary